**Capital City Motorcycle Club**

**Club Rules**

**(NOT SUBJECT TO CONSTITUTIONAL CHANGE PROCESS)**

**Meetings**:

**Regular business meetings** of this organization shall be held on the 1st, 3rd and 5th Friday evening of each month.

**Note:** Roberts Rules of Order shall govern the Parliamentary Proceedings unless otherwise provided.

**Activity meetings** will be held on the 2nd and 4th Friday of each month; unless there is a need for an additional business meeting at the discretion of the President. There may be no more than two activity meetings per month.

All regularly scheduled club meetings (Business or Activity) will be held at 8:00 p.m. in the CCMC Clubhouse at 2414 -13th Street, Sacramento, CA 95818.

**Visitors** may attend as many meetings as they desire, as long as the visitor shows interest in becoming a member of CCMC. The visitor may not have any input or comment during a Business Meeting.

**ORDER OF BUSINESS FOR ACTIVITY MEETINGS:**

a. Call the meeting to order

b. Pledge to the Flag

c. Roll call

d. Introduction of guests

e. Read minutes of last meeting

f. Call for discussion and/or acceptance of previous meeting's minutes

g. Communications

h. Road Captain's Report

i. Adjournment of the Meeting

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a. Call the meeting to order

b. Pledge to the Flag

c. Roll call

d. Introduction of guests

e. Read minutes of last meeting

f. Call for discussion and/or acceptance of previous meeting's minutes

g. Announcements

h. Communications

i. Applications for membership

j. Balloting--Sponsors/General discussion/Sergeant-at-Arms/call the Roll/Sponsors will notify, Yes /No

k. Board of Director's report

I. Referee's report

m. Road Captain's report

n. Report of the Treasurer and Member Status (Member Status 1st Business Meeting of the month)

o. Bills before the Club

p. Report of the Vice President AMA Member Status (1 st Business Meeting of the month)

q. Public Relations report

r. Social Secretary's report

s. Club Legislator's report

t. BREAK TIME (Optional)

u. Standing Committee (House Committee, etc.)

v. Special Committee (Run Committee, Painting, Clean-up, etc.)

w. Unfinished Business

x. New Business

y. Swap/Trade/Sell or Give Away

z. Surefire and Good of the Club

zz. Adjournment of the Meeting

**RULES OF THE ROAD**

1. Riders shall check gas, oil, tires and chains before leaving on a Club Run.

2. The Road Captain will ride in front on all formations and the Assistant Road Captain will ride as rearguard/sweep.

3. The Assistant Road Captain or the appointed rearguard/sweep will assist any rider who drops out of formation for mechanical problems or other similar reasons, and will take the name of any rider who wishes to drop out permanently and give it to the Road Captain.

4. At no time will any club member or guest of the club be abandoned on the highway due to unforeseen mechanical trouble or accident. The Road Captain or Assistant Road Captain or appointed rearguard/sweep shall stop or return the entire formation to the scene of the handicapped rider when necessary.

5. The Road Captain shall have the authority to call a run off due to an accident or unforeseen circumstances at any point along the run.

6. In the event the Road Captain drops out of formation, the rider second in formation will immediately take over.

7. If an undue delay occurs before the Road Captain returns to the formation, the Assistant Road Captain shall proceed to the head of the column into the Road Captain's position. The last rider will then take over the rearguard/sweep position.

8. Speed shall not be above the legal or safe limit. The Road Captain, will when necessary, decreases the speed as road and traffic conditions warrant.

9. In the event of an accident or emergency any rider who believes the Road Captain has not observed such emergency, may break out of formation when safe to do so, proceed ahead of the Road Captain and stop the formation by using the proper hand signal.

10. Upon returning to the formation after having dropped out, a rider will take up a position at the rear of the formation. Do not under any circumstances run down a formation from the rear and try to crowd into the position you held previously.

11. Club formation will be staggered at all times unless the Road Captain calls by signal for a single file. Each rider will maintain an interval of AT LEAST TWO SECONDS from the machine directly in front of him/her.

12. All signals will be executed with the LEFT arm or turn signal in accordance with the State Vehicle Code. The signal for single file will be left hand extended overhead.

13. Consideration will be given to all traffic hazards that will be created by large groups of riders on the highway.

14. Accordingly, if more than six (6) riders participate, the Road Captain may form additional groups of riders. The first rider in each group shall be the group Road Captain and shall maintain an interval of at least TWO BLOCKS between groups.

**ROAD RIDING RULES**

**Section 1. Objectives of Road Rules:**

1. These Road Riding Rules are established to further the objectives of CCMC as stated in the

Constitution and Bylaws to stimulate the sport of motorcycling, to further social activities and to win the respect of the public by safe conduct upon the highway and elsewhere, and maintain a neat appearance at all times.

2. A motorcycle or rider dressed or modified in such a manner as to show or reflect bad public image while riding on a club run or club event or while wearing the club colors will be banned from such event, or the rider will modify his/her machine to conform to a positive public image. The Road Captain will have the final say.

**Section 2. Rules Governing the Runs:**

1. Any member of the Club, at a regular meeting, may call a club run. The member who officially "calls" the run will be the run Road Captain and will be responsible for ensuring the run follows the Rules of the Road.

2. All Club runs will be announced by the Road Captain at a regular meeting prior to the run. Any ride called for the next day must be posted on 1 form of electronic media. All overnight runs one week before the event.

3. A vest with Club colors may be worn by members, but it shall not be mandatory for Club membership. A dress uniform, style stipulated by members, may be worn when dress-judging events are called for.

4. Prior to the runs, the Road Captain will advise the riders of the destination and of the stops in route.

5. Immediately upon arriving at the destination, the time and place for departure will be discussed and announced. Any member wishing to deviate from the scheduled time and place of departure will be awarded the riding points for that run, if the Road Captain or Assistant Road Captain is notified IN PERSON.

6. All members completing a club run to the destination shall be awarded three (3) points. A. maximum of three (3) points per day, for three (3) days will be awarded for rides of more than one-day duration.

**Section 3. Inspections Governing the Runs:**

1. The Road Captain shall submit to the President a written report of any rider or motorcycle whose appearance does not, in his/her opinion, conform to the standards of the Club. The President shall determine the seriousness of the charges and may impose a fine or may refer the charges to the Board of Directors for recommendation for final action under the authority of Article I, Membership, Section 6, Expulsion or Other Disciplinary Action.

**Club Dress:**

1. The official Club uniform is a pair of black pants, topped with an orange shirt. The shirt shall be either short or long sleeve, with buttons or snaps down the front, and a collar. The approved Club colors are to be attached to the back, the AMA and District 36 patches are to be attached to the upper sleeves.

2. The approved Club colors are the embroidered logo, the large patch with the logo, or the three-piece patch adopted in 1998.

3. The AMA patch (if worn) shall be on the left sleeve and the District 36 patch shall be on the right sleeve; or may be attached to the leather vest.

4. Optional dress shall include a vest with club colors over a shirt. Orange or black shirt color is recommended but not mandatory. An orange or black shirt with Club colors may also be worn. Orange stripes on black pants may be worn. The small Club hat patch shall not substitute for the larger Club colors, except for Cub members.

5. A dress uniform style, as stipulated by members, may be worn when dress judging events are held.

**ATTENDANCE CONTEST**

**PURPOSE:**

To create more interest and appreciation in regular Club meetings and other sponsored activities.

**AWARDS:**

Two trophies: First and Second place, to be inscribed with the names of the members each year who accumulate the best attendance records at all regular meetings. In case of a tie, duplicate trophies will be awarded.

**POINTS:**

A member in attendance will receive one (1) point for each attendance at a regular business meeting. One (1) additional point shall be awarded a member who wears a Club shirt or optional dress to a regular business meeting. One (1) additional point shall be awarded a member who rides a motorcycle to a regular business meeting. A member in attendance at an activity meeting will receive three (3) points. Attendance on a motorcycle does not apply to other club sponsored activities, as far as this contest is concerned.

**RULES GOVERNING THE CONTEST:** To receive attendance contest points for regular Club meetings, a member must;

1. Be present when the roll call of members is taken.

2. Be a member in good standing (dues are current).

**ACTIVITY CONTEST**

**PURPOSE:** To encourage participation in club sponsored special committees and to encourage members to suggest committees that will benefit the club and or promote favorable public image towards the sport of motorcycling.

**DEFINITION OF A COMMITTEE:**

A group of Club members or an individual member, either volunteering or delegated by the President, who have the responsibility of either accomplishing practical labor on the Club's real property or establishing procedures or activities, based on research and investigation of facts pertaining to the subject, and presenting said procedures or suggested activities to the members at large for their adoption and or accomplishment, members of said group or individuals are directly responsible to the President for satisfactory expeditious accomplishment of their assigned responsibility.

**AWARDS:**

Two trophies: First and Second place, are to be awarded and inscribed with the name of the members each year who accumulate the greatest number of contest points in accordance with contest rules. In case of a tie, duplicate trophies will be awarded.

POINTS: One point shall be awarded for each one hour of work.

**RULES GOVERNING THE CONTEST:**

1. All members in good standing on the Treasurer's books are eligible for committee membership

2. Committee members shall normally be taken from volunteers but the President may appoint a Chair of a committee at his/her discretion, due to a certain member's qualifications for specific committees.

3. Each member of the committee or individual appointed at a regular business meeting will be awarded appropriate points.

4. It shall be the responsibility of the committee chair to report directly to the President at a regular business meeting. It shall then be the responsibility of the President to decide if the committee should continue or be disbanded and a new committee formed.

**ROAD RIDING CONTEST**

**PURPOSE:** To encourage members, either rider or passenger, to participate in Club sponsored rides, while under the guidance of the Club Road Captain. To encourage obedience to club and civil laws governing highway travel. To promote interest and good will of the general public towards the sport of motorcycling by appearing as a neat and orderly motorcycle group on the highways.

**DEFINITIONS OF THE ROAD RIDE:**

A motorcycle ride of three (3) or more members in good standing to some specific destination called by the Road Captain in which club members participate.

**AWARDS:**

A minimum of three suitable trophies: First, Second and Third place to be awarded and become permanent possession of the club members who accumulate the greatest number of points each year in accordance with the following rules:

1. An average number of members will be computed at the end of the riding year by dividing the total number of members attending rides for the year by the total number of rides.

2. Trophies will be awarded on a basis of one (1) trophy for every five (5) members. An additional trophy will be awarded for each increment of five (5) members over the minimum of fifteen (15) members.

3. In case of a tie, duplicate trophies will be awarded. However the number of trophies, as determined by the formula will not be increased by ties, unless there is a duplicate trophy to be awarded for the final place.

**POINTS:**

1. Points will be awarded on the basis of three (3) points per ride; except that a maximum of nine (9) points shall be awarded for rides of three (3) days or more.

2. Riding points will be posted on the Club membership board, without undo delay, by the Social Secretary. The Road Captain shall furnish a copy of the Road Captain's report, containing the names of the participants and the number of points awarded, to the Social Secretary and Club Secretary without undo delay.

**RULES GOVERNING THE CONTEST:**

1. All Club members except for Cub members shall be eligible to participate in this contest, be they rider or passenger.

2. To receive contest points a rider must:

a. Be present at the designated assembly point and at the designated time at the beginning of the ride and complete the ride to the destination.

b. Fully comply with the club rules governing road rides while participating in the road ride.

**MOST VALUABLE MEMBER AWARD PURPOSE:**

To stimulate personal involvement in the betterment of the Club.

**AWARD:**

A perpetual trophy to be inscribed with the name and year.

**RULES GOVERNING THE AWARD:**

1. Any member in good standing with the Club.

2. The member receiving simple majority of votes, as counted by the President only, shall be the winner. The winners name shall remain a secret until installation night and the trophy awarded.

**\*Editor’s note**:

Historically, at the President’s discretion, other trophies have been awarded.

Most recent years, a “Rookie of the Year” trophy was awarded to a new member in their first year of membership. (A new member, who was voted in as a member just before Rookie of the Year voting, was allowed to compete the next time around - at the beginning of their second year).

From time to time, the President awarded a “Presidents Award” for someone with extraordinary service that was not the Most Valuable Member or Rookie of the Year.